



2023 Rules and Guidelines

Eligibility

- High school students in Wisconsin's 8th Congressional District
- 7th and 8th grade student may participate if the school houses 7th through 12th grades on one campus, and the student resides in the 8th Congressional District
- To determine eligibility, visit <https://www.house.gov/representatives/find-your-representative>

Deadline: April 20, 2023, no later than 4 p.m.

Deliver the following to Congressman Gallagher's District Office, 1702 Scheuring Road, DePere:

- Student Information & Release Form: **Typed** and **signed** by the student, teacher and parent/guardian
- Original art that meets specifications listed below

Original Art Only

- The creation by a single student
- Students may not collaborate on an entry
- Original medium (not a scanned reproduction of a painting or drawing)
- Original in concept, design, execution; may not violate U.S. copyright laws
- An entry copied from an existing photo or image (including a painting, graphic, or advertisement) created by someone other than the student is a violation of the competition rules and considered ineligible.
- For more information on copyright laws, visit the Scholastic website:
<http://www.artandwriting.org/wp-content/uploads/2012/08/A-Guideto-Copyright-and-Plagiarism.pdf>.

Art Specifications

- Two-dimensional
- No larger than 26 inches high, 26 inches wide, and 4 inches deep **when framed**
- No framed piece may weigh more than 15 pounds.

Medium: Accepted mediums for the two-dimensional artwork:

- Paintings: oil, acrylics, watercolor, etc.
- Drawings: colored pencil, pencil, ink, marker, pastels, charcoal (It is recommended that charcoal and pastel drawings be fixed.)
- Collages: must be two dimensional
- Prints: lithographs, silkscreen, block prints
- Mixed Media: use of more than two mediums such as pencil, ink, watercolor, etc.
- Computer-generated art
- Photographs

Student Information and Release Form

Page 1: Student Information

- Typed with all fields completed
- Include contact information valid for 2023-2024 years (to ensure return of artwork)
- Type a brief description specific to the art. For example, “self-portrait” or “a picture of two people” would be unacceptable, since other art could fit those descriptions. The following is an example of a useful description: “A painting of two people; the person on the left wears a green sweater and khaki pants; the person on the right wears a black shirt and a striped skirt. A dog sits at their feet.”

Page 2: Legal Release

- **Sign** the legal release and a certification that the artwork is original in design and execution. The student, an art teacher, **and** a parent or guardian must sign where appropriate.
- Entries without signed originality certifications and artwork releases will not be accepted.
- The form should be securely attached to the back of the artwork to certify the originality of the piece.
- Students may wish to retain a copy of the form for their records.
- Having problems completing the online fillable form? Call 920-301-4500 for an emailed copy or hard copy of the form sent to you via U.S. mail.

Suitability Guidelines:

- Art must adhere to the policy of the House Office Building Commission (the Commission).
- Not Allowed: exhibits depicting subjects of contemporary political controversy or a sensationalistic or gruesome nature
- Each Member of Congress is required to submit a Letter of Support confirming that the Member has determined that the winning artwork adheres to the Commission’s policy.
- However, if another Member of Congress requests review of any artwork for compliance with the Commission’s policy, the final decision regarding the artwork’s suitability for display will be made by the Commission.
- While it is not the intent to censor any artwork, the Art Institute wishes to avoid artwork that is potentially inappropriate for display in the highly travelled area leading to the Capitol.

Framing Guidelines (First-, Second-, and Third-place Selections)

- No larger than 26 inches high, 26 inches wide, and 4 inches deep, measured to the outside of the frame. Due to wide participation of Member offices, framed works larger than the specified dimensions will not be accepted or displayed.
- Weight of the entry must not exceed 15 pounds when framed
- Frames must be sturdy and made of wood or metal. Plastic “snap on” or metal frames that can easily come apart are NOT to be used.
- All artwork, except paintings in oil or acrylic on canvas, must be protected by Plexiglas or glass. Plexiglas is preferred to ensure that the work is not damaged if the glass breaks.
- Matting can enhance or detract from a work of art and should be carefully selected.
- The artwork will be hung from vertical wires. Two sturdy screw-in eye hooks (see picture below) must be attached at the top left and right sides of the back of the frame for hanging to prevent the work from leaning forward or hanging unevenly.
- Indicate which side is up by marking arrows pointing towards the top on the back.

Display and Winning Selections

- Judged by an independent panel
- Art will be displayed at the Trout Museum of Art in Appleton and will also be showcased virtually via the Museum’s website.
- First-place art will be displayed in the Cannon Tunnel on Capitol Hill in Washington, D.C., for the duration of the exhibition (approximately 11 months).
- Second-place art will be displayed in Congressman Gallagher’s Washington, D.C., office.
- Third-place art will be displayed in the Congressman’s District Office in De Pere.
- Note: Students should only submit artwork they will not need for other purposes.
- A viewing reception for students, parents/guardians and art teachers will be held in May at the Trout Museum of Art, 111 W. College Ave., Appleton.

Questions?
Call Congressman Gallagher’s District Office
920-301-4500